

DA Form 2 – Building work details

Approved form (version 1.2 effective 7 February 2020) made under Section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving building work**.

For a development application involving **building work only**, use this form (DA Form 2) only. The DA Forms Guide provides advice about how to complete this form.

For a development application involving **building work associated and any other type of assessable development** (i.e. material change of use, operational work or reconfiguring a lot), use *DA Form 1 – Development application details* and parts 4 to 6 of this form (DA Form 2).

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

PART 1 – APPLICANT DETAILS

| 1) Applicant details | |
|---|---|
| Applicant name(s) (individual or company full name) | Ron Hill & Charlotte Pettigrew |
| Contact name (only applicable for companies) | C/- DTS Group QLD Pty Ltd (Scott Entwistle) |
| Postal address (PO Box or street address) | PO Box 3128 |
| Suburb | West End |
| State | QLD |
| Postcode | 4101 |
| Country | Australia |
| Contact number | 0731180600 |
| Email address (non-mandatory) | planning@dtsqld.com.au |
| Mobile number (non-mandatory) | - |
| Fax number (non-mandatory) | - |
| Applicant's reference number(s) (if applicable) | BNE260223 |

PART 2 – LOCATION DETAILS

2) Location of the premises (complete 2.1 and 2.2 if applicable)

Note: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see DA Forms Guide: Relevant plans.

2.1) Street address and lot on plan

- Street address **AND** lot on plan (all lots must be listed), **or**
 Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).



| | | | |
|----------|------------|------------------------------------|----------------------------|
| Unit No. | Street No. | Street Name and Type | Suburb |
| | 11 | Warren Street | East Toowoomba |
| Postcode | Lot No. | Plan Type and Number (e.g. RP, SP) | Local Government Area(s) |
| 4350 | 4 | RP17803 | Toowoomba Regional Council |
| Unit No. | Street No. | Street Name and Type | Suburb |
| | | | |
| Postcode | Lot No. | Plan Type and Number (e.g. RP, SP) | Local Government Area(s) |
| | | | |

2.2) Additional premises

- Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application
- Not required

3) Are there any existing easements over the premises?

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see the [DA Forms Guide](#)

- Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- No

PART 3 – FURTHER DETAILS

4) Is the application only for building work assessable against the building assessment provisions?

- Yes – proceed to 8)
- No

5) Identify the assessment manager(s) who will be assessing this development application

Toowoomba Regional Council

6) Has the local government agreed to apply a superseded planning scheme for this development application?

- Yes – a copy of the decision notice is attached to this development application
- The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
- No

7) Information request under Part 3 of the DA Rules

- I agree to receive an information request if determined necessary for this development application
- I do not agree to accept an information request for this development application

Note: By not agreeing to accept an information request I, the applicant, acknowledge:

- that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties.
- Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.

Further advice about information requests is contained in the [DA Forms Guide](#).

8) Are there any associated development applications or current approvals?

- Yes – provide details below or include details in a schedule to this development application
- No

| List of approval/development application | Reference | Date | Assessment manager |
|---|-----------|------|--------------------|
| <input type="checkbox"/> Approval <input type="checkbox"/> Development application | | | |
| <input type="checkbox"/> Approval <input type="checkbox"/> Development application | | | |

9) Has the portable long service leave levy been paid?

- Yes – a copy of the receipted QLeave form is attached to this development application
- No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid
- Not applicable (e.g. building and construction work is less than \$150,000 excluding GST)

| Amount paid | Date paid (dd/mm/yy) | QLeave levy number (A, B or E) |
|-------------|----------------------|--------------------------------|
| \$ | | |

10) Is this development application in response to a show cause notice or required as a result of an enforcement notice?

- Yes – show cause or enforcement notice is attached
- No

11) Identify any of the following further legislative requirements that apply to any aspect of this development application

- The proposed development is on a place entered in the **Queensland Heritage Register** or in a local government's **Local Heritage Register**. See the guidance provided at www.des.qld.gov.au about the requirements in relation to the development of a Queensland heritage place

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

PART 4 – REFERRAL DETAILS

12) Does this development application include any building work aspects that have any referral requirements?

- Yes – the *Referral checklist for building work* is attached to this development application
- No – proceed to Part 5

13) Has any referral agency provided a referral response for this development application?

- Yes – referral response(s) received and listed below are attached to this development application
- No

| Referral requirement | Referral agency | Date referral response |
|----------------------|-----------------|------------------------|
| | | |
| | | |

Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application (if applicable)

| |
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| |
|--|

PART 5 – BUILDING WORK DETAILS

| 14) Owner's details | |
|---|--|
| <input checked="" type="checkbox"/> Tick if the applicant is also the owner and proceed to 15). Otherwise, provide the following information. | |
| Name(s) <i>(individual or company full name)</i> | |
| Contact name <i>(applicable for companies)</i> | |
| Postal address <i>(P.O. Box or street address)</i> | |
| Suburb | |
| State | |
| Postcode | |
| Country | |
| Contact number | |
| Email address <i>(non-mandatory)</i> | |
| Mobile number <i>(non-mandatory)</i> | |
| Fax number <i>(non-mandatory)</i> | |

| 15) Builder's details | |
|---|--|
| <input checked="" type="checkbox"/> Tick if a builder has not yet been engaged to undertake the work and proceed to 16). Otherwise provide the following information. | |
| Name(s) <i>(individual or company full name)</i> | |
| Contact name <i>(applicable for companies)</i> | |
| QBCC licence or owner – builder number | |
| Postal address <i>(P.O. Box or street address)</i> | |
| Suburb | |
| State | |
| Postcode | |
| Contact number | |
| Email address <i>(non-mandatory)</i> | |
| Mobile number <i>(non-mandatory)</i> | |
| Fax number <i>(non-mandatory)</i> | |

| 16) Provide details about the proposed building work | |
|---|---|
| What type of approval is being sought? | |
| <input checked="" type="checkbox"/> Development permit | |
| <input type="checkbox"/> Preliminary approval | |
| b) What is the level of assessment? | |
| <input type="checkbox"/> Code assessment | |
| <input checked="" type="checkbox"/> Impact assessment <i>(requires public notification)</i> | |
| c) Nature of the proposed building work (tick all applicable boxes) | |
| <input checked="" type="checkbox"/> New building or structure | <input checked="" type="checkbox"/> Repairs, alterations or additions |
| <input type="checkbox"/> Change of building classification <i>(involving building work)</i> | <input type="checkbox"/> Swimming pool and/or pool fence |
| <input checked="" type="checkbox"/> Demolition | <input checked="" type="checkbox"/> Relocation or removal |
| d) Provide a description of the work below or in an attached schedule. | |
| Partial Demolition & Extensions to Dwelling House in the Neighbourhood Character Overlay | |
| e) Proposed construction materials | |

| | | | |
|---|---|--|---|
| External walls | <input type="checkbox"/> Double brick <input type="checkbox"/> Brick veneer <input type="checkbox"/> Stone/concrete | <input type="checkbox"/> Steel <input checked="" type="checkbox"/> Timber <input checked="" type="checkbox"/> Fibre cement | <input type="checkbox"/> Curtain glass <input type="checkbox"/> Aluminium <input checked="" type="checkbox"/> Other |
| Frame | <input checked="" type="checkbox"/> Timber <input type="checkbox"/> Other | <input checked="" type="checkbox"/> Steel | <input type="checkbox"/> Aluminium |
| Floor | <input type="checkbox"/> Concrete | <input checked="" type="checkbox"/> Timber | <input checked="" type="checkbox"/> Other |
| Roof covering | <input type="checkbox"/> Slate/concrete <input checked="" type="checkbox"/> Aluminium | <input type="checkbox"/> Tiles <input type="checkbox"/> Steel | <input type="checkbox"/> Fibre cement <input checked="" type="checkbox"/> Other |
| f) Existing building use/classification? (if applicable) | | | |
| Dwelling House | | | |
| g) New building use/classification? (if applicable) | | | |
| Dwelling House | | | |
| h) Relevant plans <i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.</i> | | | |
| <input checked="" type="checkbox"/> Relevant plans of the proposed works are attached to the development application | | | |

17) What is the monetary value of the proposed building work?

\$TBC

18) Has Queensland Home Warranty Scheme Insurance been paid?

Yes – provide details below
 No

| Amount paid | Date paid (dd/mm/yy) | Reference number |
|-------------|----------------------|------------------|
| \$ | | |

PART 6 – CHECKLIST AND APPLICANT DECLARATION

19) Development application checklist

| | |
|--|--|
| The relevant parts of <i>Form 2 – Building work details</i> have been completed | <input checked="" type="checkbox"/> Yes |
| This development application includes a material change of use, reconfiguring a lot or operational work and is accompanied by a completed <i>Form 1 – Development application details</i> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable |
| Relevant plans of the development are attached to this development application <i>Note: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.</i> | <input checked="" type="checkbox"/> Yes |
| The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 9) | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not applicable |

20) Applicant declaration

By making this development application, I declare that all information in this development application is true and correct

Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

Note: It is unlawful to intentionally provide false or misleading information.

Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 7 – FOR COMPLETION BY THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received: Reference numbers:

For completion by the building certifier

Classification(s) of approved building work

| Name | QBCC Certification Licence number | QBCC Insurance receipt number |
|------|-----------------------------------|-------------------------------|
| | | |

Notification of engagement of alternative assessment manager

| | |
|---|--|
| Prescribed assessment manager | |
| Name of chosen assessment manager | |
| Date chosen assessment manager engaged | |
| Contact number of chosen assessment manager | |
| Relevant licence number(s) of chosen assessment manager | |

Additional information required by the local government

Confirm proposed construction materials:

| | | | |
|----------------|---|---------------------------------------|--|
| External walls | <input type="checkbox"/> Double brick | <input type="checkbox"/> Steel | <input type="checkbox"/> Curtain glass |
| | <input type="checkbox"/> Brick veneer | <input type="checkbox"/> Timber | <input type="checkbox"/> Aluminium |
| | <input type="checkbox"/> Stone/concrete | <input type="checkbox"/> Fibre cement | <input type="checkbox"/> Other |
| Frame | <input type="checkbox"/> Timber | <input type="checkbox"/> Steel | <input type="checkbox"/> Aluminium |
| | <input type="checkbox"/> Other | | |
| Floor | <input type="checkbox"/> Concrete | <input type="checkbox"/> Timber | <input type="checkbox"/> Other |
| Roof covering | <input type="checkbox"/> Slate/concrete | <input type="checkbox"/> Tiles | <input type="checkbox"/> Fibre cement |
| | <input type="checkbox"/> Aluminium | <input type="checkbox"/> Steel | <input type="checkbox"/> Other |

QLeave notification and payment

Note: For completion by assessment manager if applicable

| | | | |
|---|--|----------------------|--|
| Description of the work | | | |
| QLeave project number | | | |
| Amount paid (\$) | | Date paid (dd/mm/yy) | |
| Date receipted form sighted by assessment manager | | | |
| Name of officer who sighted the form | | | |

Additional building details required for the Australian Bureau of Statistics

| | | | |
|--|--|------------------------------|--|
| Existing building use/classification? <i>(if applicable)</i> | | | |
| New building use/classification? | | | |
| Site area (m ²) | | Floor area (m ²) | |

Our Ref: BNE260223

25 June 2026

The Chief Executive Officer
Toowoomba Regional Council
PO Box 3021
Toowoomba QLD 4350

Attention: Development Assessment

Dear Sir / Madam,

| | |
|------------------------------|---|
| Property Location: | 11 Warren Street, East Toowoomba QLD 4350 |
| Property Description: | Lot 4 on RP17803 |
| Development: | Development Permit for Building Work for Partial Demolition & Extensions to a Dwelling House located within the Neighbourhood Character Overlay |
| Client: | Ron Hill & Charlotte Pettigrew |

In accordance with section 51 of the *Planning Act 2016* please find attached on behalf of our client in support of the above development application:

- Duly Executed DA Form 2;
- A copy of the Urban Planning Report prepared by DTS Group QLD;
- A copy of the **Code Assessment** prepared by DTS Group QLD, attached under **Appendix A**;
- A copy of the **Architectural Plans** prepared by H4 Living Pty Ltd, attached under **Appendix B**.

We trust that this application will be given the utmost attention and consideration. Should you require any further information, we would be pleased to assist.

Yours sincerely



Scott Entwistle – Planning Manager
DTS Group QLD Pty Ltd
Email: planning@dtsqld.com.au