

Our Reference: PSW/2026/6357
CS Portal Reference: N/A
Contact Officer: Cassidy Pugh
Contact: (07) 4688 6971
Email: development@tr.qld.gov.au

ACTION NOTICE

*Planning Act 2016 Section 51
Development Assessment Rules Part 1*

Lynette Kay Hill and Ranald Allan Hill
C/- Alpha Planning Applications
PO Box 764
TOOWOOMBA QLD 4350

Email: andrew@alphaplanning.com.au

27 July 2026

Dear Sir/Madam,

Development Application for: Planning Scheme Works (Building Work Assessable Against the Planning Scheme) - Partial Demolition and Additions to a Neighbourhood Character Place
Location: 7 Eleanor Street, EAST TOOWOOMBA QLD 4350
Property Description: Lot 2 RP44956

I refer to the abovementioned application received on 13 July 2026. Council is unable to accept your application as properly made, as it does not contain the mandatory information requirements for Council to accept the development application as a properly made application under Section 51 (5) of the *Planning Act 2016*.

Actions Required to Make Application Properly Made

Council cannot accept your application as properly made, as the following matters are outstanding:-

- Application Fee -
 - Payment of the [REDACTED] fee for Council to assess the application does not accompany the application.

The above requirements must be lodged with Council for the application to be further processed. If the above requirements are not received by Council within twenty (20) business days of receipt of this notice, the application is taken to have not been made. If you have any enquiries in relation to this matter please contact Council's, Development Officer, Cassidy Pugh on the above number.

Yours faithfully



Alice Ssu-Chieh Pai
Senior Planner, Planning Branch