10 November 2026

RECEIVED
10/11/2026
TOOWOOMBA
REGIONAL COUNCIL

The Assessment Manager
Toowoomba Regional Council
PO Box 3021
TOOWOOMBA QLD 4350

Attention: Ms Alanna Walker
By Email: Alanna.Walker@tr.qld.gov.au

Dear Alanna

NOTICE OF INTENTION TO COMMENCE – PUBLIC NOTIFICATION – CHAPTER 1, PART 4, SECTION 17.3, DEVELOPMENT ASSESSMENT RULES – DEVELOPMENT APPLICATION - RECONFIGURING A LOT - SUBDIVISION (1 INTO 4 LOTS) & ACCESS EASEMENT - 45 HIGHFIELDS ROAD, HIGHFIELDS - LOT 6 SP146079 INCL. EMT A SP146079 (Council Ref: RAL/2026/5108) (Our Ref: 2026-031)

I act on behalf of the applicant, Louise McCormick & Romig Titus, in respect of the above matter.

In accordance with Chapter 1, Part 4, Section 17.3 of the *Development Assessment Rules*, I wish to advise that we intend to commence public notification required under Chapter 1, Part 4, Section 17.1 on **13 November 2026**.

At this time, I can advise that we intend to:

- Publish a notice in the Western Downs & Darling Downs Town & Country newspaper on 12 November 2026;
- Place notices on the land in the way prescribed under the *Development Assessment Rules* by 12 November 2026; and
- Notify the owners of all lots adjoining the premises, the subject of the application on 10 November 2026.

Should you require any additional information or clarification please do not hesitate to contact the undersigned on phone 07 4632 2535, mobile 0481 127 412 or by email at james@precinctplan.com.au.

Yours sincerely

James Williams
Precinct Urban Planning