

Our Reference: PSW/2026/6357
Contact Officer: Cassidy Pugh
Contact: (07) 4688 6971
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INFORMATION REQUEST
Planning Act 2016 Section 68(1)
Development Assessment Rules Part 3

Lynette Kay Hill and Ranauld Allan Hill
C/- Alpha Planning Applications
PO Box 764
TOOWOOMBA QLD 4350

Email: andrew@alphaplanning.com.au

12 August 2026

Dear Sir/Madam

Development Application for: Planning Scheme Works (Building Works Assessable Against the Planning Scheme) - Partial Demolition and Additions to a Neighbourhood Character Place
Location: 7 Eleanor Street, EAST TOOWOOMBA QLD 4350
Property Description: Lot 2RP44956
Relevant Planning Scheme: Toowoomba Regional Planning Scheme 2012

Upon review of the abovementioned Development Application and supporting information, Council requires further information which demonstrates compliance with the Planning Scheme. Please provide the information requested below:-

1. EXISTING CHIMNEY

1.1	Issue:
	The submitted drawings do not show the existing chimney, and the application material does not clearly identify whether the chimney is proposed to be retained or removed. The chimney is a significant architectural element that contributes to the character of the dwelling and is therefore required to be retained.
	Information Required:
	Provide amended plans clearly showing the retention of the existing chimney.

Note on Alternative Solutions

Where an alternative solution to the Acceptable Outcome is proposed, justification demonstrating how the correlating Performance Outcome has been met must be provided. Requesting an alternative solution without demonstrating how the Performance Outcome has been satisfied, does not oblige Council to favourably consider the alternative solution.

Options Available in Response to this Information Request

In accordance with section 13.2 of the *Development Assessment Rules*, you may respond to this request for information by providing Council with:

- 1) all of the information requested; or
- 2) part of the information requested; or
- 3) a notice stating that none of the information will be provided.

In your response, advise Council which option you are supplying. If you choose 2) or 3), you may also advise Council to proceed with its assessment of the application.

Provide one electronic copy of the response to Council, including any plans or supporting information.

In accordance with section 13.1 of the *Development Assessment Rules*, you must respond to this information request within **three months** of the date the information request was made, or a further period agreed between the applicant and Council. If there is no response to the information request within the period described, Council will proceed with the assessment of the application based on the information currently available.

Yours faithfully

A handwritten signature in black ink, appearing to read 'E. Hinchliffe'.

Emily Hinchliffe
Lead Senior Planner, Planning Branch