

05 May 2026

**RECEIVED**  
05/05/2026  
**TOOWOOMBA  
REGIONAL COUNCIL**

The Assessment Manager  
Toowoomba Regional Council  
PO Box 3021  
**TOOWOOMBA QLD 4350**

**Attention: Mr Shen Liu**  
**By Email: [shen.liu@tr.qld.gov.au](mailto:shen.liu@tr.qld.gov.au)**

Dear Shen

**NOTICE OF INTENTION TO COMMENCE – PUBLIC NOTIFICATION – CHAPTER 1, PART 4, SECTION 17.3, DEVELOPMENT ASSESSMENT RULES - MATERIAL CHANGE OF USE - CHILD CARE CENTRE & RECONFIGURING A LOT (1 INTO 2 LOTS) - 1A CAWDOR ROAD, HIGHFIELDS – LOT 2 SP307313 INCL. EMT A RP56980** (Council Ref: MCUI/2025/5337 & RAL/2025/5338) (Our Ref: 2024-525)

I act on behalf of the applicant, Toddler Town Day Care Pty Ltd, in respect of the above matter.

In accordance with Chapter 1, Part 4, Section 17.3 of the *Development Assessment Rules*, I wish to advise that we intend to commence public notification required under Chapter 1, Part 4, Section 17.1 on **8 May 2026**.

At this time, I can advise that we intend to:

- Publish a notice in the Western Downs & Darling Downs Town & Country newspaper on 7 May 2026;
- Place notices on the land in the way prescribed under the *Development Assessment Rules* on 7 May 2026; and
- Notify the owners of all lots adjoining the premises, the subject of the application on 5 May 2026.

Should you require any additional information or clarification please do not hesitate to contact the undersigned on phone 07 4632 2535, mobile 0481 127 412 or by email at [james@precinctplan.com.au](mailto:james@precinctplan.com.au).

Yours sincerely



**James Williams**  
**Precinct Urban Planning**